



16 November 2020

Dear Parents

HTPD GOVERNING BODY - ELECTION OF PARENT GOVERNORS NOVEMBER 2020

We currently have two parent governor vacancies on the HTPD governing body as the terms of office of our previous parent governors (Louise Potter and Hilary Gray) have come to an end. We are therefore inviting nominations from parents of pupils in both schools. 1 parent governor will be elected by the parents of pupils at Pewley Down and 1 by the parents of pupils at Holy Trinity. All governors will be appointed for a four-year term.

Our existing governors bring a wide range of skills to the governing body, but an understanding of law, HR, finance or communication would be useful additions. We are also keen for the increasing diversity of the school population to be reflected within the governing body and would encourage anyone sharing a love of our school values to consider the role.

If you would like to find out more, please contact the Chair, Rev Robert Cotton at rcotton@htpd.surrey.sch.uk or the Vice Chair, Deborah Pepper, at dpepper@htpd.surrey.sch.uk. Alternatively, do speak to Clare Brunet. A brief note on the role of the school governor is available on the website: www.htpd.surrey.sch.uk/The-School/Parents/Governor-Vacancies.aspx

There are two nomination forms (one for Holy Trinity and one for Pewley Down parents) and these are also available on the website or from the school office. Only parents of registered current pupils may stand or nominate/second. Please note that a person is disqualified from election or appointment as a parent governor of a school if they are an elected member of the Local Authority or if they work at the school for more than 500 hours in a school year (i.e. for more than one-third of the hours of a full-time equivalent) at the time of election or appointment.

Nomination forms must be signed by the nominee, the proposer and seconder. Nominees may also submit a short personal statement (150 words maximum) about themselves for circulation to parents in the event of a ballot being required.

Please ensure nomination forms are returned to the relevant school office by **12.00 noon on Monday 30 November**, marked for the attention of the Headteacher. Late nomination forms will not be accepted. If more than one valid nomination for each school is received then a ballot will be held. Otherwise the nominees proposed will be appointed without further action. The result will be posted at the school and notified via ParentMail.

Yours sincerely
Clare Brunet, Headteacher

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